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BOURNEMOUTH UNIVERSITY SCHOLARSHIPS POLICY AND PROCEDURES POSTGRADUATE TAUGHT (PGT)

Academic year intake 2016-17

Major Version 1.0: **May 2016**

Notes:
This document is for external publishing with the exception of noted appendices which contain potentially sensitive information relating to BU's internal business processes.

Scholarships offered to incoming students are reviewed on a regular basis and the University reserves the right to review, amend, and introduce new awards and to cease the award of Scholarships at any time. A minor version of this document will be published to take account of any changes to our provision, the terms, conditions & eligibility.

BU SCHOLARSHIPS POLICY AND PROCEDURE 2016-17: Postgraduate

1. Scope and Purpose

1.1 Bournemouth University (BU) offers a range of postgraduate scholarships in order to reward high achievement. Details of the scholarship benefits, eligibility to apply and deadline for applications are listed in Section 6 of this document. Scholarships will be reviewed on a regular basis and the University reserves the right to introduce new Scholarships or to cease the award at any time. A minor version of this document will be published to take account of new or adjusted awards.

1.2 The overarching purpose of offering scholarships is to attract talented students to BU by lowering or removing the financial barrier to study. Scholarships can be broken into three broad types that apply across Home/EU and Overseas markets:

a) **Recognising Achievement**: To recognise academic achievement or other talents (e.g. sport, music) and encourage students to continue to make a strong contribution in these areas

b) **Recognising Partnership:** To recognise a special relationship with partner academic institutions and (sponsor) business organisations and encourage loyalty to BU from influencers at that institution

c) **Tactical Recruitment:**

1) To open up new markets and / or send a signal that BU welcomes applications from those markets by using scholarships as part of an integrated campaign to raise BU's profile in those markets and market segments
2) To incentivise applications to courses that need additional numbers and would benefit from a raised profile
3) To reduce the financial barrier for those who would otherwise be unable to take up a place

1.3 The criteria for eligibility for each Scholarship are approved by Bournemouth University's Fees Board. The Scholarships Implementation Group (SIG), on behalf of the Fees Board, oversees the implementation and administration of all university Scholarships.

1.4 Scholarships are awarded on the basis of merit as defined within each scholarship category and will not be means tested or otherwise influenced by any other award/grant held by the scholarship applicant.

1.5 If an applicant is not successful in obtaining the scholarship award(s) they have applied for, an alternative scholarship offer can be recommended as appropriate by International Marketing & Student Recruitment Team (IMSRT) or the relevant awarding committee.

1.6 Scholarship awards can be deferred within an academic year i.e. from September to January but not to the following academic year.

1.7 Eligibility criteria and exclusions apply to each scholarship category and are subject to review. Should the Scholarships Implementation Group identify the need for changes to the criteria or terms and conditions of any scholarship, a proposal for the change with rationale and impact identified is submitted to the Director of M&C for approval and to the Fees Board for final ratification. Any change will be communicated to all enquirers and applicants giving due notice of such change and published information amended. Any changes will apply to the entire cohort in the relevant academic period.

1.8 Ownership of scholarships is outlined below:

Service owner	Director of M&C
Institutional approval	Fees Board
Owner	M&C-

• Scholarship framework • Market research • Policy and Operational Docs • Promotion (off and online) and communication • Scholarship communications to successful applicants as part of confirmation process	Scholarships Implementation Group (SIG)
Financial modelling	PRIME
Analysis and evaluation	PRIME
Operations/administration • Processing applications and forwarding to Faculties for assessments • Confirmation of awards (internal and external) • Application to award overview • Inputting successful scholars to student record system	Student Services/International Admissions Team
Operations/administration ▪ Qualifications queries and escalation	Academic Services

2. Overview of 2016/17 Postgraduate Taught Scholarship provision

Full details and application forms for applicants at: https://www1.bournemouth.ac.uk/study/postgraduate/fees-funding/scholarships

Ref	Scholarship Award	Entry	Fee region	Value	Number of awards	Application or Assessment Deadline	Funding	Automatic or by application
6.1	**Postgraduate Academic Scholarship** **Postgraduate Academic Excellence Scholarship**	Sep and Jan	UK/EU Non-EU	£2,000 £3,500	unlimited	On-going until degree course application closes for admission	Central	Automatically assessed upon receipt of eligible results
6.2	**International Partnership Scholarship (CUC, China and Jaihind, India)**	Sep	Non-EU	£2,000	unlimited	September 2016 (on entry)	Faculties	Automatically assessed upon receipt of eligible results
6.3	**International Partnership Excellence Scholarship (CUC, China and Jaihind, India)**	Sep	Non-EU	£3,000	One for each partner	September 2016	Faculties	Automatically assessed upon receipt of eligible results
6.4	**Vice-Chancellors' Scholarships – most promising postgraduate applicant**	Sep	UK/EU	Full fee waiver	One	31 July 2016	Central	By application
6.5	**Vice-Chancellor's International Scholarships – most promising postgraduate applicant**	Sep	Non-EU	Full fee waiver	One	31 May 2016	Central	By application
6.6	**Vice-Chancellors' International Scholarships**	Sep	Non-EU	50% fee waiver (£7000)	10	31 May 2016	Central	By application
6.7	**BU Executive Dean's Scholarships**	Sep and Jan	UK/EU / Non-EU	50% fee waiver for full time courses, and £3,000 for a p/t course for BS	Various – see 6.7	31 May 2016	Faculties	By application
6.8	**BU Executive Dean's Discretionary In-country Awards**	Sep and Jan	Non-EU	Discretionary fee waiver (50%)	Unlimited	n/a but usually late in the cycle after application deadline	Faculties	Dean's discretion
6.9	**Reham al-Farra International Scholarship in Journalism**	Sep	Non-EU	£3,000	One	31 May 2016	Faculties	By application
6.10	**MSc Public Health Scholarship**	Sep	Non-	Fee waiver	Unlimited	Unconditional offer	Faculties	No application –

			EU	(25%)		status by 1 June 2016		all unconditional offer holders are eligible
6.11	**BFX Scholarship & Discounts**	Sep	All	100% fee waiver x 1, 20% fee reduction for all finalists	100% x 1 & 20% unlimited	BFX competition finalists (July-Aug each year)	Faculties	Assessed on course application and performance in the BFX competition.
6.12	**BU Commonwealth Shared Scholarship (Joint Scholarship)**	Sep	Non-EU	Full fee waiver and stipend, see 6.12 for detail	4	16 April 2016	DIFD and BU (BU is payable for stipend & arrival allowance)	By application – external
6.13	**Opportunity Scholarships**	Sep and Jan	Non-EU	various	various	Used as conversion tool during critical points within the recruitment cycle	Central	Various
6.14	**Chevening Scholarship (External Scholarship)**	Sep t	Non-EU	Full fee waiver	Unlimited	August each year for the following Sep entry	FCO and BU. BU covers 20% of tuition fees	By application – external
6.16	**Santander Scholarship**	Sept	UK/EU / Non-EU	£5,000	4	31 May 2016	Central (Santander)	Automatically assessed upon receipt of eligible results
6.16	**BU Sports Scholarship (first year)**	Sept	UK/EU / Non-EU	£500-5000 and/or a range of – inkind services & support	Various – see Section 6	31 August 2017/ 6 January 2016	Student Services	Assessed by awarding panel based on performance, level, trials and personal statement.
6.17	**BU Music Scholarship**	Sept	UK/EU / Non-EU	Cash & in-kind and BU provided support. Major award: £1,150 Minor award: £450	Various – see Section 6	15 November 2015/ 6 January 2016	Student Services	Assessed by awarding panel based on performance, level, audition and personal statement.
6.18	**BU Elano Investment Limited Joint Scholarship (Nigeria)**	Sep/Jan	Non-EU	15% tuition fee reduction	Unlimited	Applicant provides sponsor letter	n/a	n/a

3. Application process and eligibility

3.1 All awards specified in this policy are applicable to full-time, BU campus-based postgraduate students only. Students studying BU validated programmes at other institutions, or on Distance Learning and part-time programmes are not eligible. BU International College (BUINTCOL) applicants are eligible to apply for BU scholarships for their BU degree, excluding any preparatory programme, subject to meeting the relevant criteria for each individual award. ***Note:*** Integrated Masters Students are only eligible to be considered for the Scholarship provision relevant to year of entry, that is at undergraduate level and therefore are **not eligible** for the Postgraduate Scholarship framework.

3.2 With the exception of the BU International Partnership Scholarship, BU International Partnership Excellence Scholarship, Sports or Music Scholarships and Discretionary in-country awards (under Opportunity Scholarship as a recruitment tactic), students are only entitled to be awarded one BU Scholarship in any given academic year. Eligibility criteria for each category of Scholarship are laid out in Section 6.

3.3 With the exception of the BU Sports and Music Scholarships, scholarships will be awarded for the first year of study at BU only. Students repeating units/years on an existing course or starting again as a first year on a new course will not be eligible.

3.4 All PG Scholarships represent a tuition fee discount/waiver, based on the published full fee amount with the exception of Music and Sports Scholarships.

3.5 A applicant will only be eligible to receive one award for the highest value unless they specifically request otherwise, for example preferring to receive the Academic Excellence Scholarship in place of another, higher award, for which they will have applied. If they are unsuccessful in both awards, they may be recommended for other suitable awards (normally at a lower value) by International or UK Marketing and Student Recruitment Manager. The awarding Faculty then decides if an award will be offered in such cases.

3.6 Entrants will only be eligible for the scholarship framework in the year-of-entry, including deferrals. Scholarship awards can be deferred within an academic year i.e. from September to January but not to the following academic year.

3.7 Academic Excellence Scholarships are awarded automatically if the conditions are met by the applicant, without the need for a separate application process to be completed. All other scholarships require a separate application to be made.

3.8 The application process is set out on the BU website and completed application forms should be submitted electronically at www.bournemouth.ac.uk/scholarships, or to BU by email at askBU@bournemouth.ac.uk, or by post to: The Base, Talbot Campus, Fern Barrow, Poole, BH12 5BB UK.

3.9 Consideration will be given to all eligible applications provided the application is received before the published deadline. Applications for scholarship received after the published deadlines will not normally be considered.

3.10 Students will typically be notified of the outcome of their application within 20 working days of the published deadline.

3.11 Students applying for an award which is automatically assessed and where additional evidence or self-identification is required must do so before 31 January (September entrants) or 30 June (January entrants).

3.12 Communication of changes to scholarship provision, eligibility criteria, amount or any other major or minor details will be made to any affected applicants or potentially eligible students. Applicants or affected potentially eligible students will be provided 30 days' notice of the change and their rights to appeal, as per BU's Student Financial Support Appeal Procedure.

4. Appeals

4.1 Unsuccessful applicants wishing to appeal should write to the Complaints Coordinator (Student Services) within 10 working days of being notified of the outcome of their application stating clearly the grounds for appeal.

Complaints Coordinator (Student Services)
Bournemouth University
AskBU The Base
Talbot Campus
Fern Barrow
Poole
BH12 5BB
UK

complaints@bournemouth.ac.uk

4.2 As per the Student Financial Support Appeal Procedure document (see: www.bournemouth.ac.uk/the-legal-bit), appeals will only be considered where there is evidence that a procedural irregularity has occurred in processing the application. Appeals against the University's judgement of the merit of an applicant against the published criteria will not be accepted.

5. Payment of scholarship awards

5.1 With the exception of the Music and Sports Scholarships all PGT scholarships are paid via a reduction in tuition fees/full fee waiver of the published tuition fee, typically processed in advance of online enrolment and subject to students providing confirmation of actual grades at enrolment.

5.2 BU Music and Sports Scholarships: Depending on the scholarship, awards can consist of a range of cash awards, or the provision of tuition, coaching, equipment, or funding for competitions and travel expenses.

5.3 If scholarship recipients pay their remaining tuition fees in full before or at the enrolment, they are entitled the 5% discount based on the full tuition fee, not on the remaining tuition fee after deducting the scholarship amount.

5.4 The International Admissions Team (IAT), the Faculty Programme Administrators and the contacts for BU Music and Sport Scholarships must maintain a record of all scholarships awarded and feed into Finance reporting prior to online registration, as agreed. A list of key contact for scholarship processing is found in the Appendices.

5.5 In those instances where qualifications are not picked up through the admissions process, applicants/students will have until 31 January 2017 (September starts) and 30 June (January starts) to provide evidence of their qualifications to the University for consideration.

6. Scholarship Categories

6.1 BU Postgraduate Academic (Excellence) Scholarship

Mode of Attendance:	Full time only (part-time and distance learning are not eligible)
Place of Attendance:	BU campus
Fee Category:	UK, EU, non-EU
Level of Study:	Postgraduate (Taught Master's), including CPE and LPC, and Master's by Research (MRes).
Criteria:	1) UK/EU: UK Bachelor Honours Degree 2.1 or equivalent**; CPE with a merit profile (for LPC entry) 2) Non-EU: Equivalent overseas qualification of a UK Bachelor Honours Degree of higher 2.1 (65%+)**; CPE with a merit profile (for LPC entry) 3) this award is not available if the application is for certain courses delivered by the Faculty of Health and Social Sciences (PG Diplomas, part-time programmes). Eligible students on MSc Public Health, MA Social Care, MA Social Work and MSc Nutrition & Behaviour will receive the award.
Value of award:	1) UK/EU: £2,000 fee reduction

2) Non-EU: £3,500 fee reduction

**Non-UK qualifications will be assessed against the UK equivalency using BU International Qualifications database. Details can be obtained from the International Admissions Team at internationaladmissions@bournemouth.ac.uk

Deadline and eligibility for inclusion:

All students joining the University in September 2016 and January 2017 who meet the University's published criteria for a Postgraduate Academic (Excellence) Scholarship will receive the award.

Students do not need to apply as qualified applicants will receive the award pending confirmation of eligible results by their Programme Administrator or International Admissions Administrator. Evidence must clearly state a 2.1 or equivalent for UK/EU applicants, or 65% or equivalent for non-EU applicants (equivalent as identified by BU International Admissions Team).

An equivalency document benchmarking the above classification for the most frequently received non-UK qualifications has been produced by the International Marketing & Student Recruitment Team (IMSRT) and is published on BU website as below:

UK/EU applicants
Non-EU applicants

For applicants who hold both Bachelor's and Master's/PhD degrees, if their Bachelor's degree is marginally below the threshold but their higher degree has met the criteria, the Academic (Excellence) Scholarship can be awarded. Students entering CPE or LPC programmes directly and those progressing from CPE to LPC will be eligible for the award so long as they satisfy the criteria.
In those instances where qualifications are not picked up through the admissions process, applicants/students will have until 31 January 2017 (September starts) and 30 June (January starts) to provide evidence of their qualifications to the University for consideration.

6.2 International Partnership Scholarship

Mode of Attendance:	Full time
Place of Attendance:	BU campus
Fee Category:	Non-EU
Level of Study:	Postgraduate (Taught Master's)
Criteria:	Students will be automatically awarded the scholarship providing they are studying at one of BU's formal partner universities overseas and be resident in the relevant country at the time of academic course application. A Memorandum of Understanding (MoU) and/or Recognition Agreement will be in place between BU and the overseas partner. Students will be applying for a Taught Master's degree in The Faculty of Media and Communication.
Value of award:	£2,000 fee reduction
Eligible partners:	Communications University China (CUC) and Jai Hind College, India.*

* (Colombia partners are covered under the Colombia Partnership Scholarship in "Opportunity Scholarships" with a different amount offered).

Deadline and eligibility for inclusion:

All students from CUC and Jai Hind College joining a Taught Master's Degree in The Faculty of Media and Communication in September each year will automatically receive the award in the form of a tuition fee reduction.

6.3 International Partnership Excellence Scholarship

Mode of Attendance:	Full time
Place of Attendance:	BU campus
Fee Category:	Non-EU
Level of Study:	Postgraduate (Taught Master's)

Criteria:	Students must be studying at one of BU's formal partner universities overseas and be resident in the relevant country at the time of academic course application. A Memorandum of Understanding (MoU) and/or Recognition Agreement will be in place between BU and the overseas partner. Students will be applying for a Taught Master's degree in The Faculty of Media and Communication.
Value of award:	£3,000 fee reduction (in addition to the £2,000 International Partnership Scholarship)
Eligible Partners:	Communications University China (CUC) and Jai Hind College, India.*

* (Colombia partners are covered under the Colombia Partnership Scholarship in "Opportunity Scholarships" with a different amount offered).

Deadline and eligibility for inclusion:

The scholarship will be automatically awarded to one top student who has the highest GPA score on entry to BU from each partner university. In the event that two students from the same institution have the same highest GPA score, then their IELTS score (or other English qualification) will also be taken into consideration. In the event that there are two identical profiles from the same institution (GPA and IELTS) then both will be awarded the scholarship. This will be in the form of a tuition fee reduction.
The recipient will also automatically receive the £2,000 BU International Partnership Scholarship in addition.

6.4 Vice-Chancellor's Scholarships – most promising postgraduate applicant

Mode of Attendance:	Full time
Place of Attendance:	BU campus
Fee Category:	UK/EU
Level of Study:	Postgraduate (Taught Master's), including Master's by Research (MRes). This excludes students who are progressing from interim BU Postgraduate awards (for example students progressing from PGDip Legal Practice to LLM).
Criteria:	Students must have already completed an Undergraduate (Bachelor's) degree at BU and have achieved the requisite level for entry to their chosen Master's degree. Students will be required to complete an application form and personal statement, outlining what makes them an outstanding applicant for BU. Scholarships are awarded for the first year of study at BU only. Students repeating units/years are not eligible.
Value of award:	Full tuition fee waiver.

Deadline and eligibility for inclusion:

One scholarship is available for September 2016 entry. Applications must be submitted by 31 July 2016.
An awarding committee will review applications focusing on the student's personal statement and actual results.
The committee will then make recommendations (top 5) to the Vice Chancellor – who will ultimately decide on the successful applicant.

6.5 Vice-Chancellor's International Scholarships – most promising postgraduate applicant

Mode of Attendance:	Full time (not available for distance learning courses)
Place of Attendance:	BU campus
Fee Category:	Non-EU
Level of Study:	Postgraduate (Taught Master's), including Master's by Research (MRes).
Criteria:	Students applying to study a taught postgraduate (Master's) degree at BU and who are resident at the time of application in one of the following countries: China, India, Nigeria, South Korea, Thailand, Turkey, the USA or Vietnam Selected markets are reviewed annually to reflect the recruitment priority of BU. Students must be able to demonstrate an exceptional academic profile (equivalent to a UK 1st Class Honours degree as assessed by the International Admissions Team using BU International Qualification Database). Students will be required to complete an application form and personal statement, outlining what makes them an outstanding applicant for BU.

Scholarships are awarded for the first year of study at BU only. Students repeating units/years are not eligible.

Value of award: Full tuition fee waiver.

Deadline and eligibility for inclusion:

One scholarship is available for September 2016 entry. Applications must be submitted by 31 May 2016.
IMSRT will review applications focusing on the student's personal statement and academic results, before making recommendations (top 5) to the Vice Chancellor – who will ultimately decide on the successful applicant.

6.6 Vice-Chancellor's International Scholarships

Mode of Attendance: Full time
Place of Attendance: BU campus
Fee Category: Non-EU
Level of Study: Postgraduate (Taught Master's), including Master's by Research (MRes).
Criteria: Students applying to study a taught postgraduate (Master's) degree at BU and who are resident at the time of application in one of the following countries:
China, India, Nigeria, South Korea, Thailand, Turkey, the USA or Vietnam
Selected markets are reviewed annually to reflect the recruitment priority of BU.
Students must be able to demonstrate an exceptional academic profile (equivalent to a UK 1st Class Honours degree as assessed by the International Admissions Team using BU International Qualification Database).
Students will be required to complete an application form and personal statement, outlining what makes them an outstanding applicant for BU.
Value of award: 50% fee reduction.

Deadline and eligibility for inclusion:

Ten scholarships are available for September 2016 entry with an application deadline of 31 May 2016.
IMSRT will review applications focusing on the student's personal statement and academic results, before making recommendations (top 10) to the Vice Chancellor – who will ultimately decide on the successful applicant.

6.7 BU Executive Dean's Scholarships (full-time & part-time course)

Mode of Attendance: Full time (and one part-time award by the Business School, see table below)
Place of Attendance: BU campus
Fee Category: UK, EU, non-EU
Level of Study: Postgraduate (Taught Master's). MA Public Health only for Faculty of Health and Social Sciences award. LPC course in Faculty of Management is excluded in the Dean's award.
Criteria: Minimum UK Undergraduate (Bachelor's Honours) degree with 2i classification or equivalent*
Students will be required to complete an application form and personal statement, outlining what makes them an outstanding applicant for BU.
Value of award: 50% tuition fee waiver (and a total of £3,000 for the one part-time award).

School/Faculty	Start date	Fee category	Number and value of awards
Faculty of Management			
BU Business School – Executive Dean's MBA Scholarship	September	Non-EU UK/EU	5 x 50% 5 x 50%
BU Business School – Executive Dean's ASEAN Scholarship	September & January	Non-EU (Indonesia, Thailand, Vietnam, Singapore, Malaysia, Philippines, Myanmar, Cambodia, Lao PDR and Brunei Darussalam,)	8 x 50% (Sept) 4 x 50% (Jan)

BU Business School – Executive Dean's Scholarship	September & January	Non-EU (China, Nigeria, Russia, South Korea and Turkey) UK/EU	8 x 50% (Sep) 4 x 50% (Jan) 5 x 50% (Sept) 2 x 50% (Jan)
BU Business School – Executive Dean's Scholarship (part-time)	September	UK/EU MSc Professional Development (HRM) only	2 x £3,000 (£1000 per year)
Faculty of Management Department of Tourism and Hospitality	September & January	non-EU EU	8 x 50% (Sep) 4 x 50% (Jan) 5 x 50% (Sep) 2 x 50% (Jan)
Faculty of Media and Communication	September	Non-EU EU/UK	4 x 50% 4 x 50%
Faculty of Health and Social Sciences (MSc Public Health only)	September	Non-EU	5 x 50%
Faculty of Science & Technology	September	Non-EU	5 x 50%

*Non-UK qualifications will be assessed against the UK equivalency using BU International Qualifications database.

Deadline and eligibility for inclusion:

All Applications must be submitted by 31 May 2016 for September 2016 entry and 18 November 2016 for January 2017 entry. Academic Schools will award the scholarships on the basis of both the academic profile and the personal statement. The distribution of the award is proportionate to the number of applicants.

6.8 Executive Dean's Discretionary In-country Awards (as part of the Opportunity Scholarship category)

Mode of Attendance: Full time
Place of Attendance: BU campus
Fee Category: Non-EU
Level of Study: Postgraduate (Taught Master's)
Criteria: BU offer holders who have been interviewed in-country by Regional Manager and/or Academic reps and recommended to the Deans for an award for conversion purpose. Deans will make the final decision including the amount of the award.
Value of award: Vary - at the discretion of the Deans but is normally lower than 50% fee reduction.

Deadline and eligibility for inclusion:

This is tactical recruitment scholarship aimed at reducing the financial barrier for those who would otherwise be unable to take up a place of study at BU.
Deadline is not applicable.

6.9 Reham al-Farra International Scholarship in Journalism

Mode of Attendance: Full time

Place of Attendance:	BU campus
Fee Category:	Non-EU
Level of Study:	Postgraduate (Taught Master's), MA Multimedia Journalism only
Criteria:	Excellent standard in undergraduate degree with a high level of English proficiency (if English is not their first language) and has provided information which suggests that the applicant is likely to be an asset to the programme. The final decision is based on the information supplied in both course application form and scholarship application form.
Value of award:	£3,000 fee reduction

Deadline and eligibility for inclusion:

Applications must be submitted by 31 May 2016. Following deadline, applications are batched up by askBU and send to the Faculty of Media and Communication for assessment and confirmation (see contact in Appendix). School return decisions to askBU, who will notify successful applicants.

6.10 MSc Public Health Scholarship

Mode of Attendance:	Full time
Place of Attendance:	BU campus
Fee Category:	Non-EU
Level of Study:	Postgraduate (Taught Master's), MA Public Health only
Criteria:	All unconditional offer holders by 1 June 2016 for this course for September 2016 entry will be offered the scholarship.
Value of award:	25% fee reduction

Deadline and eligibility for inclusion:

IMSRT will flag this on the applicants' record so that finance can pick up the report to adjust student account. Applicable to all MSc Public Health applicants holding an unconditional offer by 01st June 2016.

6.11 BFX Scholarship & Discounts

Mode of Attendance:	Full time
Place of Attendance:	BU campus
Fee Category:	UK/EU/Non-EU
Level of Study:	Postgraduate (Taught Master's) in Animation: MA in 3D computer Animation, MA in Digital Effects or MSc in Computer Animation and Visual Effects
Criteria:	Finalists in the annual BFX competition
Value of award:	1 x 100% scholarship for one competitor and 20% fee reduction for the rest of the finalists

Deadline and eligibility for inclusion:

All finalists in the annual BFX festival competition are eligible to apply for this scholarship by 15 September 2016 (using course application so no separate scholarship application form is filled out). All finalists will be offered the 20% fee reduction if they enrol on a BU course for September 2016 or September 2017.

Decision is made by the course leader of postgraduate animation. Faculty Programme Administrator will flag up the scholarship on applicants' record. The scholarship confirmation letter is sent by Programme Administrator based on the standard scholarship confirmation letter.

6.12 Commonwealth Shared Scholarship (Joint Scholarship)

Mode of Attendance:	Full time
Place of Attendance:	BU campus
Fee Category:	Non-EU
Level of Study:	Postgraduate (Taught Master's)

Criteria: Students who are residents in developing Commonwealth countries who have applied to study eligible taught postgraduate (Master's) degree at BU. Eligible countries are listed on the Commonwealth Scholarship Commission website: http://cscuk.dfid.gov.uk/apply/shared-scholarships/

Students must be able to demonstrate an exceptional academic profile (equivalent to UK First Class honours degree as assessed by International Admissions Team using the BU International Qualifications Database).
Students must also be able to demonstrate an outstanding personal profile as evidenced in their personal statement.

Value of award: Full tuition fee (payable by the Commonwealth Commission)
Return air fare to the UK (payable by the Commonwealth Commission)
Arrivals allowance (£922 – payable by BU)
Monthly allowance (£948 – payable by BU)
Thesis and study travel costs (£425 – payable by the Commonwealth Commission).
The above rate is the 2013-14 rates (the latest available). It may change each year and must be confirmed with CSC before communicating to successful candidates.

Deadline and eligibility for inclusion:

There are two awards available for September 16 entry. Deadline for application is 16 April 2016.
Recipients of this scholarship cannot be in receipt of any other BU scholarship. Financial need will not be taken into consideration.
See detailed process of this scholarship including communication and bidding with the Commonwealth Scholarship Commission (CSC) in the Appendix 7.

6.13 Opportunity Scholarships

At the time of writing, the following Opportunity Scholarships are offered for 2015-16 entry to non-EU applications.

a) Colombia Partnership Scholarship

Mode of Attendance: Full time
Place of Attendance: BU campus
Fee Category: non-EU
Level of Study: Postgraduate (Taught Master's).
Criteria: Applicants from the 4 Colombia institutions listed below securing a place on a BU Taught Master's course will qualify for this scholarship.
•EAFIT
•Escuela de Ingenieria de Antioquia (EIA)
•Universidad del Rosario
•Universidad de La Sabana
Value of award: 20% fee reduction, unlimited awards

Deadline and eligibility for inclusion:

There is no formal application process for this scholarship. All eligible applicants holding an offer of a place on a BU Master's course by 31 August (Sep entry) and 1 January (Jan entry) will be considered.

b) Discretionary In-country Awards

Mode of Attendance: Full time
Place of Attendance: BU campus
Fee Category: Non-EU
Level of Study: Postgraduate (Taught Master's)
Criteria: BU applicants who have been interview in-country by a member of International Marketing and Student Recruitment Team (IMSRT) and who have been recommended for this award for conversion purpose. This is similar to the Dean's discretionary in-country awards but

decision is within IMSRT and value of award is lower. It can be awarded in addition to another BU scholarship that has been already offered.

Value of award: £2,000.

Deadline and eligibility for inclusion:

This is tactical recruitment scholarship aimed at reducing the financial barrier for those who would otherwise be unable to take up a place of study at BU.

6.14 Chevening Scholarship (External Scholarship)

Mode of Attendance:	Full time
Place of Attendance:	BU campus
Fee Category:	Non-EU
Level of Study:	Postgraduate (Taught Master's).
Criteria:	Must be applying to join a one-year postgraduate Master's course that starts in September/October. Must be a citizen of a Chevening-eligible country at the time of application and intend to return there at the end of the period of study. Hold an Undergraduate degree that is equivalent to at least an upper-second class honours degree in the UK. Must have achieved the minimum Chevening English language requirement (minimum IELTS (Academic) 6.5 with minimum 5.5 in each component) or equivalent. Must have completed at least two years' work experience before applying.
Value of award:	Chevening Scholarships are funded by the Foreign and Commonwealth Office (FCO) and partner organisations. A full Chevening Scholarship includes tuition fees, travel to and from home country, an arrival allowance, the cost of an entry clearance (visa) application, a grant for thesis or dissertation, an excess baggage allowance, and a monthly personal living allowance. Partner organisation, in this instance Bournemouth University, is liable for 20% of the tuition fee with the FCO paying 80%.

Deadline and eligibility for inclusion:

Candidates who are shortlisted are interviewed by the British Embassy or High Commission in their home country.

The deadlines are country specific but the application window is usually August each year for September entry in the following year. Full details can be obtained: www.chevening.org/apply/guidance

The contacts for Chevening Scholarship are as below:

Contact at FCO:
Sylvia Ibezi
Programme Officer
Chevening Scholarship Secretariat
Woburn House
20-24 Tavistock Square
London WC1H 9HF
Telephone: +44(0)20 7380 6708
Fax: +44(0)20 7387 2655
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6.15 Santander Scholarship (External Scholarship)

Mode of Attendance:	Full time
Place of Attendance:	BU campus
Fee Category:	Non-EU
Level of Study:	Postgraduate (Taught Master's)
Criteria:	Students applying to study a taught postgraduate (Master's) degree at BU and who are resident at the time of application in one of the following countries: Argentina, Brazil, Colombia, Chile, China, Germany, Mexico, Poland, Portugal, Puerto Rico, Singapore, Spain, Russia, UK, Uruguay, USA. Students must be able to demonstrate an exceptional academic profile (equivalent to a UK 1st Class Honours degree as assessed by NARIC). Completion of personal statement articulating how you intend your future career to develop and how your intended postgraduate course will help you achieve your career goals.
Value of award:	4 x £5,000

Deadline and eligibility for inclusion:

Non-UK applications are assessed by International Marketing and Student Recruitment Team, and UK applications are handled by UK Student Recruitment Manager in liaising with Faculties, making a recommendation of suitable candidates.

Scholarships are awarded for the first year of study at BU only. Students repeating units/years are not eligible.

6.16 BU Sports Scholarship (First year)

Mode of Attendance:	Full time
Place of Attendance:	Eligible courses on the BU campus
Fee Category:	UK/EU/Overseas (Non-EU)
Level of Study:	Undergraduate Honours (any level) & Postgraduate, excludes placement year.
Criteria:	To be awarded a financial and/or support scholarship, athletes must: Have received an offer and accepted their place, completing a minimum of 60 credits I that year. Demonstrate excellence in chosen sport, and be part of Regional, National and/or International squad and compete at this level. Individual athletes will also need to be competitive with top performers within the BUCS programme. Commitment to continue to develop in the sporting arena in all aspects of Technical, Tactical, physical, Mental and Lifestyle of their sport and fully engage with our support programme.
Selection Process:	Applicants applying for a scholarship in a varsity sport will need to attend BU trials to be assessed by the coach. Applications must be accompanied by a sealed sporting reference from a High Performance Coach or National Governing Body, those who are applying for a sport that sits outside our varsity programme will need to ensure that two references are sent alongside their application. All scholarship decisions will be confirmed by a panel decision, with confirmation and trials before the end of October 2014.
Value of award:	A range of Sport Scholarships packages may be awarded which can comprise financial support and/or in-kind provision services (SportBU) as detailed below:

- Cash awards range from £500-£5000
- Free Gym membership
- Strength & Conditioning coaching
- Sports massage

- Chiropractic treatment
- Performance workshops (nutrition, anti-doping, performance mind sets, media training etc**)**

Deadline and eligibility for inclusion:

The deadline for early applications is 31 August.
Awards and award values are likely to reflect the key priority sports areas for BU. Full details can be found in Appendix 4.
The award and continued eligibility for the BU Sports Scholarship are on the condition that the student adheres to the terms and conditions of the scholarship agreement.
Scholarships will be paid for the first year of study and may be continued for subsequent years of study (excluding placement year) providing students continue to meet the criteria below.

Scholarships renewal is subject to continued eligibility. Students must:

Be continuing their studies with **BU**, completing a minimum of 60 credits per year
Continue to meet your sporting profile of the original application and maintain all responsibilities outlined in the Terms & Conditions

Advise any relevant changes to the original application especially on sections 1, 3, 5 & 6
Attend a meeting with the Sports Performance Manager before the end of October to identify/clarify development goals and performance aims and how the scholarship will assist this season.

Evidence of attendance at least 75% of sport specific training sessions and what improvements have been made in previous season.

Evidence of attendance at least 85% of strength and conditioning sessions and what improvements have been made in previous season.

Attend to the Pre-Season S&C sessions starting 1st & 2nd week of September

Submit details of training and performance program between May to September (2nd year of applying) and/or whilst on placement.

6.17 Music Scholarships

Mode of Attendance:	Full time
Place of Attendance:	BU campus
Fee Category:	UK/EU/Overseas (Non-EU)
Level of Study:	Undergraduate Honours (any level), excludes placement year. Postgraduate study, excludes placement year where applicable
Criteria:	Students must be able to demonstrate that they are a talented instrumentalist or vocalist, and have been involved in ensemble activity.
	To be considered for the major award students will need to have reached at least Grade 8 of the Associated Board, Trinity or LCM in their main instrument/voice. Additionally, as applicants should have an academic grounding in music and have passed A-level (C or above) or Grade 8 theory.
	Students must also demonstrate how they wish to develop musically, as well as academically. It is expected that scholars will work towards higher level musical qualifications.
Value of award:	Two types of Music Scholarship may be awarded: A Major award is worth £1,150 (considered for those who fulfil the criteria above) A Minor award is worth around £450 (considered for those who meet some or almost meet the criteria above. Fees to cover the cost of music tuition only).

Deadline and eligibility for inclusion

The deadline for applications is 31 January.
All students who are shortlisted will be invited to an audition.
All music scholars are expected to attend weekly lessons with one of the University's specialist tutors, to attend ensembles and to participate in concerts and recitals. Lesson fees are deducted from the scholarship fund at source and, for major scholars, the residue is paid by cheque in three instalments throughout the academic year. This is on the condition that the student adheres to the terms and conditions of the scholarship agreement.
Scholarships will be paid for the first year of study and may be continued for subsequent years of study (expect placement years) providing students continue to meet the criteria.

7. Tracking, reporting and monitoring on scholarships

7.1 All 'automatic' awards (Academic Excellence) will be recorded in the Student Record System (SRS – SITS) for statutory reporting purposes. AskBU Student Services team will manage an administrative overview of competitive awards (by application) and track progress with decision boards.

7.2 An annual report on the overall number and value of all scholarships awarded via funding classifications and scholarship category will be presented to Fees Board in March of each year.

7.3 M&C will provide recommendations to the Fees Board, including feedback on scholarships provision, decision-making and award process.

8. Budgets

8.1 Funding for awards is approved by Faculty and central budgets. The source of each fund is identified in Appendix X.

8.2 Financial control measures assume the regular checking of a 'random' sample of automatically assessed awards on a monthly basis. Competitive (by application) scholarships will be approved by default on receipt of the award shortlist and selection of the successful recipient(s).

9. Withdrawals and Suspensions

9.1 Students must be fully enrolled at the time that the scholarship payment is due. No payment will be made to students who have interrupted or suspended their studies. Students who withdraw prior to the payment date will not be entitled to a pro-rata payment. Enrolment status is checked by the Finance and Performance Team on a monthly basis before triggering the card payment.

9.2 If a scholarship recipient chooses to suspend their study their bursary will be frozen. Payments commensurate with the remaining funding for that level of study will recommence when the student returns to study. Time limits apply to a frozen bursary. Students are usually expected to recommence their studies within 18 months of the date of the suspension to receive the remaining funding.

9.3 Students repeating units at a level of study for which they have already received a scholarship will not be eligible for bursary funds.

10. Disclaimer

Scholarships will be reviewed on a regular basis and the University reserves the right to introduce new Scholarships or to cease the award of Scholarships at any time. A minor version of this document will be published to take account of new or adjusted awards.

To ensure compliance with Competition & Markets Authority guidance in relation to the accuracy of information, the only permitted changes to online and printed information are through the Scholarships Implementation Group and from a major or minor version of this Policy & Process document.

Appendices

BU SCHOLARSHIPS POLICY AND PROCEDURE 2016-17: POSTGRADUATE

Appendix 1 (Ext): UK/EU Academic Scholarship – Equivalencies to a UK 2:1 degree
I:\M&C\Collaborative\Scholarships Policy & Procedures\2016-17\2016-17 Policy & Operational Guide\PG\DRAFT - PG scholarship appendixes 2016-17\Appendices 2016

Appendix 2 (Ext): non-UK/EU Academic Excellence Scholarship – Equivalencies to 65% of a UK degree
I:\M&C\Collaborative\Scholarships Policy & Procedures\2016-17\2016-17 Policy & Operational Guide\PG\DRAFT - PG scholarship appendixes 2016-17\Appendices 2016

Appendix 3 (Int): Bournemouth University Business processes for the responsibility & handling of scholarships.

Appendix 4 (Ext): BU Priority Sports

Appendix 5 (Int*): Bournemouth University Business processes timeline

Appendix 6 (Int*): Bournemouth University fund matrix: Scholarships & Bursaries
I:\M&C\Collaborative\Scholarships Policy & Procedures\2016-17\2016-17 Policy & Operational Guide\PG\DRAFT - PG scholarship appendixes 2016-17\Appendices 2016

Appendix 7(Int*): Commonwealth Scholarship Process: I:\M&C\Collaborative\Scholarships Policy & Procedures\2016-17\2016-17 Policy & Operational Guide\PG\DRAFT - PG scholarship appendixes 2016-17\Appendices 2016

Appendices marked '(Int)' are for internal guidance only. These may contain potentially sensitive information relating to BU's internal business processes and are not external publishing, and should be omitted from this document.

Scholarships equivalency tables are available at: www.bournemouth.ac.uk/scholarships

Appendix 4 – BU Priority Sports

- American Football
- Archery
- Athletics & Cross Country
- Badminton
- Basketball
- Boxing
- Canoeing
- Clay Pigeon Shooting
- Climbing
- Cricket (FOCUS SPORT)
- Cycling
- Equestrian
- Fencing
- Football
- Futsal
- Golf (FOCUS SPORT)
- Gymnastics
- Hockey
- Ju Jitsu
- Judo
- Karate
- Korfball
- Lacrosse
- Modern Biathlon/Pentathlon
- Netball
- Orienteering
- Pool
- Rifle
- Rowing
- Rugby Fives
- Rugby League
- Rugby Union
- Sailing
- Snooker
- Snowsports
- Squash
- Surfing
- Swimming
- Table Tennis
- Tennis (FOCUS SPORT)
- Tenpin Bowling
- Trampolining
- Triathlon
- Ultimate Frisbee
- Volleyball (FOCUS SPORT)
- Wakeboarding
- Water Polo
- Windsurfing